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**COUNCIL MEETING
AUGUST 20, 2024 MINUTES
COMMITTEE OF THE WHOLE MEETING**

Mayor Jim Bedford called the meeting to order at 7:27 pm with Deputy Mayor Cairns, Councillor George Cyr, Brad Brown, and Gregory Moran present. Also present was Development Officer Andrew Fry. Absent was Councillor Shawn Brown and Jeanette Spearing (has taken a leave of absence)

Approval of Agenda

A motion was made by Councillor Shawn Brown, seconded by Councillor Brad Brown, and passed unanimously to approve the August 20,2024 agenda.

Disclosure of Conflict of Interest: None

Delegations:

Amy Allan Marketing: Ms. Allan gave an overview of the plan for the Fundy-St. Martins Digital Communications. This will include combining the St. Martins and the Fundy-St. Martins Facebook pages. Upgrades will be done to the Fundy-St. Martins Webpage. The option of emailing all correspondence to residents who sign up their email address is being considered. This will help simply and provide better communication with the residents of Fundy-St. Martins.

Discussion on responsibilities of By-Law Officers: Phil Ouellette, FRSC: Mr. Ouellette gave an update on the By-Law Officers project. The Municipalities of Grand Bay-Westfield, Hampton, Fundy-St. Martins are participating in this pilot program. The program is primarily to provide awareness to residents. If a complaint is brought to the attention of the municipality, a referral will be sent to the FRSC. A By-Law officer will be sent to the resident and a determination will be made if a resident is in violation. The By-Laws that the officers will be enforcing are building permit violations and unsightly premises. More By-Laws could be added to their mandate in the future.

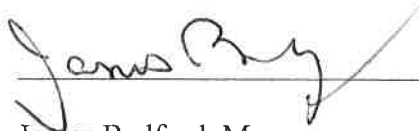
Review of 2023 Audited Financials: Nik Malatestinic, Curry and Betts, presented the financials for 2023. He is reporting that the municipality will have a surplus of \$ 123,109 for the fiscal year of 2023. Councillor Moran asked if it would be possible to have a mini audit done in September to look at the finances for 2024. This would allow the council to have a better idea of the finances for 2024 to prevent either a surplus or deficit.

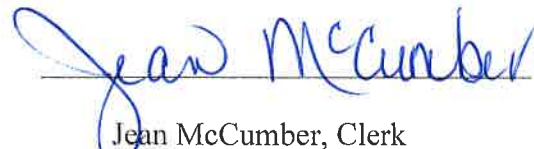
Update on 5 Year Capital Plan, Canada Community Building Fund, DTI Partnership Program. Development officer, Andrew Fry reminded the council that these reports need to be filed in September and if there are projects that could be included in these reports to let him know. Mr. Fry has also asked Englobe to look at some potential projects to help council make a decision on what projects should have priority.

Update on Water/Wastewater Project: Development Officer Andrew Fry reported that Fundy-St. Martins has signed a Memo of Understanding with Applecross and Englobe to proceed with preliminary work for Water/Wastewater work. Some of work that will begin are preliminary sight surveys, preliminary investigation, wetlands delineation and EIA registration document. Council recommended that updates be put onto the website.

Motion to Adjourn

With no further business to be discussed, the meeting was adjourned at 9:04 pm.


James Bedford, Mayor


Jean McCumber, Clerk