

**COUNCIL MEETING
JULY 2, 2024 MINUTES
REGULAR MEETING**

Mayor Jim Bedford called the meeting to order at 7:29 pm with Deputy Mayor Cairns, Councillor George Cyr, Shawn Brown, Brad Brown, and Gregory Moran present. Also present was Development Officer Andrew Fry. Absent was Councillor Jeanette Spearing (has taken a leave of absence)

Approval of Agenda

An amendment was made to the agenda to remove Karen McGowan: Access to Play Area from the agenda. A motion was made by Councillor Shawn Brown, seconded by Councillor Cyr, and passed unanimously to approve the July 2nd, 2024 amended agenda.

Disclosure of Conflict of Interest: None

Delegations:

Sgt. Luc Samson, RCMP: Sgt. Samson report there were 40 calls in the Fundy-St. Martins area. Most calls were traffic related. Mayor Bedford expressed his concern for speeding on the Hwy 111 for the morning and evening commute to work. Also Councillor Brown expressed concern regarding speeding that is happening very late at night.

Chief Brian Hunter, Simonds Fire Dept: Chief Hunter attended the meeting, and his report was read into the Minutes. There were 13 calls in the month of June.

Chief Carey Gray, St. Martins Fire Dept: Chief Gray was unable to attend the meeting and his report was read into the Minutes. There were 13 calls in the month of June.

Brenda Lee, Age Friendly Presentation: Ms. Lee gave a presentation on Age Friendly Community. Ms. Lee explained the process of how Fundy-St. Martins can become certified as an Age Friendly Community. There are currently 11 communities within New Brunswick that are certified Age Friendly.

Correspondence:

New Brunswick Association Fire Chiefs Inc. A letter was read into the Minutes asking for support to the local Fire Departments. The NB Assoc of Fire Chiefs asked the municipalities include all fire chiefs and officers in conversations relating to how the fire service will evolve within the respective areas.

Approval of Open Meeting, June 4 and closed meetings, June 2, 11 and 27, 2024 Approval of the Minutes for the Committee of the Whole meeting, June 27, 2024

A motion was made by Councillor Moran, seconded by Councillor Shawn Brown, and passed unanimously to approve the minutes of the meetings.

Motion Carried

Old Business:

Update to Harbour Park: Phase 1 of the project is nearing completion. Within the next few weeks, planning for Phase 2 will begin.

Update on Rural Land Uses Open Houses: Development Officer, Andrew Fry, reported that there was very positive feedback from the Open Houses that were held in St. Martins on June 11 and at Simonds on June 13. These changes will be incorporated into the Rural Plan and the revised plan will be posted onto the Fundy-St. Martins website.

New Business:

Commissions & Committees:

- 1) **Financial** – Councillor Moran reported that the finances are on par with the budget and that 49.5% of expenses have been paid. Councillor Moran and Development Officer, Andrew Fry discussed that they will be looking at a Procurement Policy to make the operation of the office more efficient.
- 2) **Communications & Active Living** – Nothing to report
- 3) **Special Projects:** The committee reported that they are looking at having the mailboxes moved at the Harbour Park to allow the public better access to them. The issue of a new sidewalk at the Harbour Park is being looked at. A fee proposal was sent to council by Dillon Consulting. The fee would be \$22,000 to have a study done to see if a sidewalk can be located there.
- 4) **Emergency Management & Public Safety** – George Cyr reported that the new EMO Co-ordinator will be Kevin Como
- 5) **Tourism Committee:** a meeting was held on June 26 with members that attended the GMIST meeting in NL. The issue that was discussed is that there is a volunteer crisis. A presentation was done to help the committee identify ways to help attract volunteers. Also discussed was trying to extend the fall season to help keep visitors in the community.

Awarding of Signage Tender:

A motion was made by Councillor Brad Brown, seconded by Councillor Cyr and passed unanimously to approve the tender submitted by Kathron Construction and Jack Wilkens for the new signage for Fundy-St. Martins. The tender price was \$ 43,250.00 + 6,487.50 (HST) = \$ 49,737.50.

Motion Carried

Motion to Appoint By-Law Officers:

Whereas in accordance with Section 72 of the Local Governance Act, SNB 2017 c 18, Council may appoint By-Law Enforcement Officers for the Local Government and determine their mandates.

Be It Resolved that the following persons be individually appointed as a By-Law enforcement Officer for the Local Government:

- 1) Jordan Langlois
- 2) Colleen Quigg

Be it further resolved that the By-Law Enforcement Officer is retained for the preservation and maintenance of public peace.

And that the duties, powers, authorities and immunities of the Officer are as follows:

- a) The Officer has the powers as defined by Section 14(3) of the Police Act, SNB 1977, cP-9.2.
- b) The Officer has the duty to enforce all the By-Laws of the Local Government.
- c) The Officer has the lawful authority to investigate violations, perform inspections, enter lands, buildings, and other structures, issue tickets, lay information, serve documents, issue demands, orders, and perform all other duties and tasks, in accordance with all the applicable Sections and Regulations of the Local Governance Act, SNB 2017 c 18 and as established by By-Law
- d) The Officer is authorized to exercise discretion in the course of their duties.
- e) The Officer is an officer acting under the law and is protected in accordance with the Protection of Persons Acting Under Statute Act, RSNB2011, c 210

Be it further Resolved that the above-mentioned appointments are terminated on December 31, 2025 or until another resolution is passed by this Council to terminate the term appointment.

This motion was submitted by Councillor Brad Brown, seconded by Councillor Cyr and passed unanimously.

Motion Carried

Unightly Premises By-Law #11, 1st Reading:

A motion was made by Councillor Cyr, seconded by Councillor Moran to approve the 1st Reading of the Unightly Premises By-Law #11 and passed unanimously. This By-law was read by title.

Motion Carried

Approval of Phase 1 – Water/Wastewater: :

A motion was made by Councillor Shawn Brown, seconded by Councillor Moran and passed. Councillor Brad Brown voted against the motion. This motion was to accept the terms of \$413,800.00 from Englobe. Under the terms of the contract, the Village of Fundy-St. Martins would be responsible for 6.67% of the contract. Councillor Shawn Brown recommended that the contract be forwarded to the Law Firm Gorman Nason to review the Terms and Conditions.

Motion Carried

Work to be completed at VIC that was not addressed in original renovations:

A motion was made by Councillor Shawn Brown, seconded by Councillor Cyr and passed unanimously to accept the quote from Gallagher Contracting in the amount of \$9,250 + HST for additional repairs to the lighthouse building. The funds are to come from the Canada Building Fund.

Motion Carried

Unsightly Premises by-Law, 2nd Reading,

A motion was made by Councillor Shawn Brown, seconded by Councillor Cyr and passed unanimously to approve the 2nd reading of the Unsightly Premises By-Law #11. This passed unanimously. The By-Law was read by title.

Approval of the Bills

The bills listed with these minutes were presented for payment and were formally approved at this time and are attached to the original Minutes.

A motion was made by Councillor Shawn Brown, seconded by Councillor Cyr, and passed unanimously.


Motion Carried


Call for next meeting.

The next meeting will be held on August 6th 2024 at 7:30 pm at the Simonds Fire Hall

Motion to Adjourn

With no further business to be discussed, the meeting was adjourned at 8:50 pm.


James Bedford, Mayor


Jean McCumber, Clerk

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**COMMITTEE OF THE WHOLE MEETING
JULY 16, 2024 MINUTES
REGULAR MEETING**

Mayor Jim Bedford called the meeting to order at 7:28 pm with Deputy Mayor Cairns, Councillor George Cyr, Shawn Brown, Brad Brown, and Gregory Moran present. Also present was Development Officer Andrew Fry.

Approval of Agenda

A motion was made by Councillor Cyr, seconded by Councillor Moran, and passed unanimously to approve the July 16, 2024 agenda.

Disclosure of Conflict of Interest: None

Update from ACTivate Committee: Elaine Shannon: Elaine Shannon, Jules Hare and Bev Dallon gave an update on the ACTivate committee. This committee is working to help find what the needs are for volunteers in the different organizations within the municipality. They are planning on having open houses to attract people. These open houses will be taking place in St. Martins, Simonds, Black River and Fairfield. A financial need is required for the cost of the events.

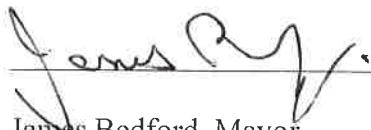
5 Year Capital Plan: Development Officer, Andrew Fry gave a presentation regarding potential projects that could be on the 2024-2028 Capital Plan. Included on this list is: Main Street Crosswalks, New Municipal Building, Lighthouse Park, Phase 2, Harbour Wharf Sidewalk, St. Martins Fire Hall/Dr's Office upgrades, Municipal Fire Truck Fleet, Market Building Upgrades, Municipal Water-Waste Water System, Municipal Signage, Municipal Vehicles/equipment, St. Martins soccer field, St. Martins Baseball Field, Main Street-Hwy 111 Intersection, electric Zamboni and Main street Benches and garbage bins.

Canada Community Building Fund (CCBF) 4 Year plan and DTI Provincial Highway Partnership Program : Development Officer, Andrew Fry updated the council that the council has been asked to submit a plan for the Canada Community Building Fund and the DTI Provincial Highway Partnership Program. Council will be asked to submit their priorities to the government in the Fall. Also there should be a review scheduled for 6 to 12 months after the initial submission in case priorities change.


Update on the Rural Plan: The Summary document will be available shortly and it will be placed on the Fundy-St. Martins website.

Motion to Adjourn

With no further business to be discussed, the meeting was adjourned at 8:30 pm.



James Bedford, Mayor



Jean McCumber, Clerk